

NOAH TROUTMAN

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SUMMARY

I am looking for an opportunity to utilize my knowledge and experience in a way that benefits both the company I am employed by and the customers that the store is seeking to attract. I am a dependable employee with a solid work ethic and awareness of my responsibilities to my employer. I am capable and a self-motivated individual. I have personal knowledge of the topics that are required for the store and talents beneficial to the industry.

MARKETABLE TALENTS

Software

- Knowledge of Microsoft Office including Microsoft PowerPoint
- Knowledge of Adobe Photoshop
- Knowledge of Adobe Illustrator
- Knowledge of Adobe InDesign
- Knowledge of Adobe Premiere
- Knowledge of Adobe XD
- Knowledge of Adobe Dimensions
- Knowledge of Adobe After Effects
- Knowledge of Maya Mudbox
- Knowledge Cinema 4D
- Knowledge of Wix Website Builder

Skills

- Page Layout
- Logo Design

EXPERIENCE

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| Summer 2007 | Loss Prevention (intern), <i>Avis Budget Group</i> <ul style="list-style-type: none">· Called Avis customers to check the status of rental vehicles. |
| January 2008 | Courtesy Associate, <i>Walmart</i> |
| July 2008 | · Overall customer service, store maintenance, lot cleanliness, and unloading trucks. |
| July 2008 | Boatswain's Mate, <i>United States Navy</i> |

- Feb 2012 · Successfully participated in overall procedures of the USS John C Stennis (CVN-74), including docking and undocking, basic maintenance, and other required duties.

- October 2013 **Courtesy Associate, Lawn and Garden Sales Associate, Hardware Associate, Walmart**
- October 2018 · Primary responsibility is Customer Service, unloading trucks, and store maintenance.
 · Trained new employees on various rules and regulations, including safety guidelines, customer service, various necessary tasks around the store, and basic use of job-related machinery.
 · Assisted departments not my own with stocking, facing, returns, and anything else they might require.
 · Rotated holiday merchandise in and out depending on the season for various departments around the store.

- November 2016 **Graphic Designer, Lewis University Marketing and Communications Office**
- May 2019 · Create custom logos for various groups, clubs, and programs on campus through communication with clients and feedback from management to suit their needs through primary uses of Adobe InDesign and Illustrator
 · Create posters, flyers, and pamphlets for school groups, clubs, and programs.
 · Update old documents, flyers, and pamphlets for each new semester while keeping in mind various tenants of typography such as kerning and leading to keep the contents readable yet presentable.

EDUCATION

- 2004-2008 High School Diploma, *Plainfield North High School*
- 2016-2021 Senior Year of College, *Lewis University*